



## **St Patrick's R.C Primary School**

### **Photograph and Video Consent**

#### **Taking photographs and videos of children and young people**

Enclosed is a photograph and video consent form. The information below may help you decide on your permissions before you complete the form.

St. Patrick's R.C Primary School recognises its responsibility to ensure the welfare and safety of children and young people and to comply with the General Data Protection Regulations 2018. You may wish to refer to our privacy notice, on our website, which explains how we use your data, and your rights and responsibilities.

We use photographs and videos for a number of reasons, including to celebrate and record children's successes. These images or videos may be used in school on display boards, screens and on the school's website and social media sites e.g. Twitter. Your child's name will never appear with their photograph without your consent.

Photographs and videos will only be recorded on school owned equipment and will be kept for a maximum of three years after your child has left the school.

**If you are concerned about the privacy of your child, we would like to encourage you to make an appointment and discuss your concern with Mrs Burnside, our Safeguarding Coordinator, so that appropriate measures can be taken.**

**Please answer the questions on the attached consent form, then sign and date where shown. Please return the completed form to the school as soon as possible.**

**It is the parent's/carers responsibility to inform the school if circumstances or consents change.**

**I give consent for you to record and use images or videos of my child in the following ways:**

<b>Consent</b>	<b>Please circle your answer</b>	
<p>Learning Journals and children’s workbooks. <i>These are used to show a record of your child’s learning. They are used as part of the school’s processes to record and measure progress. On some occasions, children will be learning in a group and their image may appear in another child’s book. We ask permission for this to be shared with their parents, e.g during Open Evenings and these books may be sent home.</i></p> <p>My child’s image may appear as part of a group in another child’s book and be shared with their family.</p>	YES	NO
School display boards	YES	NO
Website and school social media e.g. Twitter.	YES	NO
General publicity (includes use by the L.A and for training purposes).	YES	NO
Use by the press and other broadcast media.	YES	NO
Use by the press and other broadcast media, after gaining my permission on a case by case basis.	YES	NO

St Patrick’s R.C Primary School will take all steps to ensure images and videos are used solely for the purposes they are intended. If you become aware that these are being used or shared inappropriately, please contact the school.

**Name of Child** \_\_\_\_\_ **Class** \_\_\_\_\_

**Name of Parent/Carer** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Consent shall be obtained every school year and will last for the duration of that school year, unless consent is withdrawn. Images may be kept for no longer than necessary and will not be kept for longer than is to be considered necessary and, in any event, not exceeding a maximum of three years after your child has left the school.

You can withdraw consent at any time. This should be given in writing and addressed to either the Head Teacher (Mrs Burnside) or the Computing and Online Safety Lead (Mrs Nowell).